

Corporate Level - Risk Register

Risk Ref	Risk Title	Cause & Effect	Inherent Risk Priority	Existing Controls	Residual Risk Priority	Action Required
1	Unable to deliver the base budget Target: Low Risk Owner: Jayne Pickering	Cause (Issues) 1 Currently receiving less fee income 2 More demand on some services 3 Need to deliver approved budget savings Effect (Consequences) 1 The potential to generate outturn savings has diminished 2 Knock on impact to services 3 Potential for overspend	4 2 High	Medium Term Financial Plan showing forecast budgets over a 3 year period in place. Regular reports to CMT, Overview and Scrutiny and Cabinet Regular reporting of achievement of savings against approved levels	2 2 Low	Monthly reports to budget holders and relevant stakeholders Person Responsible: Sam Morgan Report significant changes to Medium Term Financial Plan to CMT and Executive Committee Person Responsible: Jayne Pickering
2	Failure to implement effective business continuity arrangements Target: Low	Cause (Issues) 1 Lack of Business Continuity Plan 2 Lack of robust	3 3 High	Business Continuity Plan in place Testing of Plan undertaken ICT in place	2 2 Low	Regular update /review of Business Continuity Plan Person Responsible : Martin Ashcroft

	Risk Owner: Kevin Dicks (currently)	<p>ICT support</p> <p>Effect (Consequence)</p> <p>1 Impact on the council's ability to deliver critical services</p> <p>2 Failure to comply with the Council's requirements to have Business Continuity Arrangements in place as determined by the Civil Contingencies Act.</p> <p>3 Failure to establish good business management, in terms of responsiveness to challenges to the business, and to ensure best use of resources</p>				
3	Failure to realise the potential	<p>Cause (Issues)</p> <p>1 There are a</p>	4 3	Shared Services Board in place to	3 2	Regular, open and honest communications with all staff -

	<p>benefits of implementing shared services Target: Medium</p> <p>Risk Owner: Kevin Dicks</p>	<p>number of shared services initiatives: 2 High pace of change and capacity is finite</p> <p>Effect (Consequences) 1 Political fallout 2 Recruitment and retention issues 3 Financial impact 4 Feeling of a "loss of control" 5 Potential conflict between partners</p>	<p>High</p>	<p>oversee work programme.</p> <p>Meetings with Trade Unions to ensure open and honest communications are taken place.</p>	<p>Medium</p>	<p>staff briefings, drop in sessions, emails, core brief etc. (as and when needed)</p> <p>Person Responsible: Kevin Dicks</p> <p>Close financial monitoring of all costs/savings associated with shared work</p> <p>Person Responsible: Jayne Pickering</p>
4	<p>Failure to develop a vibrant Town Centre Target: High</p> <p>Risk Owner: Ruth Bamford</p>	<p>Cause (Issues) 1 The Council ability to influence the developments in the Town Centre 2 Lack of available resources 3 Lack of political and partnership agreement</p> <p>Effect (Consequences)</p>	<p>4 5</p> <p>Very High</p>	<p>Area Action Plan in place to detail key strategic sites and the proposed development on such sites</p> <p>Partnership working with County Council in the development of Parkside</p> <p>Town Centre project manager</p>	<p>4 3</p> <p>High</p>	<p>Continue partnership working to consider appropriate sites</p> <p>Town Centre project manager to coordinate approach across the area</p> <p>Person Responsible – Richard Savory</p>

		<p>1 Reputation of the Borough (and Council) may be damaged</p> <p>2 Economic impact on the Borough</p> <p>3 Social consequences for the Borough</p> <p>4 An issue for the Local Strategic Partnership</p>		<p>in place to coordinate approach</p> <p>Working with partners on developments – eg Recreation Road</p>		
5	<p>Failure to realise the benefits of the Transformation Programme.</p> <p>Risk Owner: Deb Poole</p>	<p>It is expected that the Transformation Programme will deliver improved services for customers and generate cashable savings.</p>	<p>4 3</p> <p>High</p>	<p>Regular reports and updates on progress are reported to Management Team</p> <p>Regular updates and presentations to Shared Service Board</p>	<p>2 3</p> <p>Medium</p>	<p>Develop plan of transformational activity to be managed by Heads of Service and Directors.</p> <p>Person Responsible – Deb Poole</p>
6	<p>Failure to safeguard the Councils' reputation.</p>	<p>Cause (Issues)</p> <p>1. Inappropriate actions, behaviour etc by officers or members.</p> <p>2. Service failure</p> <p>3. Reports by ombudsman</p> <p>Effect</p>	<p>3 2</p> <p>Medium</p>	<p>Communications team regular liaison with the local press,</p> <p>Regular meetings between senior officers and members.</p>	<p>2 2</p> <p>Low</p>	

	[Risk identified by BDC Audit Board members].	(Consequences) 1. Increase number of complaints 2. Lack of confidence in the Council 3. Resources needed to address issues				
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